

Expression of Interest (EoI)

for

Environmental Impact Assessment (EIA) of Proposed Waste Management Center (including MRF, Sanitary Landfill, compost plant as required) of Bharatpur Metropolitan City

And

Initial Environmental Examination (IEE) of Proposed Waste Management Center (including MRF, Sanitary Landfill, compost plant as required) of Hariwan, Triyoga and Narayani Municipalities

Contract ID No. SWMTSC/S/QCBS-073/74-VI

Consulting Firm/Joint Venture

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Lead Consultant (in case of JV)

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**Ministry of Federal Affairs and local Development
Solid Waste Management Technical Support Centre (SWMTSC),
Lalitpur, Nepal**

Telephone: 977-1-5544404, Fax: 977-1-5544405
Email: swmmcl@gmail.com, Web site: www.swmtsc.gov.np





Government of Nepal
Ministry of Federal Affairs and Local Development
Solid Waste Management Technical Support Center

REQUEST FOR EXPRESSIONS OF INTEREST

Publication date: 20/04/2017 (7 Chaitra, 2073)

2068

Assignment Titles:

- i. Environmental Impact Assessment (EIA) of Proposed Waste Management Center (including MRF, Sanitary Landfill, Compost plant as required) of Bharatpur Metropolitan City and Initial Environmental Examination (IEE) of Proposed Waste Management Center (including MRF, Sanitary Landfill, compost plant as required) of Hariwan, Triyoga and Narayani Municipalities. (Contract ID No. SWMTSC/S/QCBS-2073-74 -VI)

Ministry of Federal Affairs and Local Development, Solid Waste Management Technical Support Center (SWMTSC), Shree Mahal, Pulchowk, Lalitpur has received financing from Government of Nepal to providing technical support to the municipalities including conducting Environmental Impact Assessment (EIA) and Initial Environmental Examination (IEE) of waste management facilities in municipalities .

Solid Waste Management Technical Support Center Shree Mahal, Pulchowk, Lalitpur now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information area of interest and demonstrating that they have the required qualifications and relevant experience to perform the Services. The evaluation for short listing will be based on (i) Years in business/core business, (ii) Prior experiences (iii) Geographical experience (iv) financial capacity

The Consulting firm shall be eligible, which has obtained Firm registration certificate, Permanent Account Number (PAN) and Value Added Tax (VAT) Registration Certificate(s) and Tax Clearance Certificate (F/Y 2072/2073) from the Inland Revenue Office and have submitted a written declaration made by the Consulting firm with a statement that it is not ineligible to participate in the procurement proceedings; has no conflict of interest in the proposed procurement proceedings, and has not been punished for a profession or business related offense, and has submitted the relevant documents with its expression of interest.

Expression of Interest should be accompanied by a concise but precise summary of the company profile indicating descriptions, organizational setup of the firm or company, summary of key professionals with experience and qualifications with their signed CV, if two or more firms or companies are to provide consultancy service as a group, organization or a joint venture, the name, address, profile of such firm or company and the name of lead firm or company, the management and technical competence to carry out the assignment, proven track record of past experience in similar work related with scope of work outlined in the TOR and their location. Consultants may associate with other firms in the form of a joint venture to enhance their qualifications. The Consultant will clearly specify association with other firms as joint venture or sub-consultant.

Expressions of interest must be submitted in a written form to the Solid Waste Management Technical Support Centre by 4 April 2017 (Chaitra 22, 2073), within 17:00. In case the deadline falls on a government holiday it shall automatically extended to the next working day.

Consultants will be selected in each assignment in accordance with the Quality and Cost Based Selection (QCBS) methods set forth in Public Procurement Act, 2007 and Public Procurement Regulations, 2007. The outcome of the short listing will be informed publicly; only short listed firms shall be requested to submit their technical and financial proposal. SWMTSC may cancel the short listing process at any time and that it is not bound to accept any or all EoIs received without incurring any liability to the firms.

Interested firms may collect the Terms of Reference and EOI submission Form from the address below or download from the website: <http://www.swmtsc.gov.np>

Contract Reference No.	Assignment Title	The main objective of the consulting services	Accomplishment time
(Contract ID No. SWMTSC/S/QCBS-2073-74 -VI)	Environmental Impact Assessment (EIA) of Proposed Waste Management Center (including MRF, Sanitary Landfill, Compost plant as required) of Bharatpur Metropolitan City and Initial Environmental Examination (IEE) of Proposed Waste Management Center (including MRF, Sanitary Landfill, compost plant as required) of Hariwan, Triyoga and Narayani Municipalities.	Conducting Environmental Impact Assessment (EIA) of waste management Center of Bharatpur Metropolitan city and Initial Environmental Examination (IEE) of waste management center of Triyoga, Narayani and Hariwan Municipalities	6 months

Further information can be obtained at the address below during office hours, i.e. 10:00 to 17:00 hours (Nepal Standard time).

Address for Submission

(Attn: Executive Director) Solid Waste Management Technical Support Center (SWMTSC), Shree Mahal, Pulchowk, Lalitpur, Nepal

Tel: 977-1-5544404, Fax: 977-15544405; Email: swmtsc1@gmail.com

Cover Letter (this letter should be prepared on the applicant's letter head)

Solid Waste Management Technical Support Center (SWMTSC),
Shree Mahal, Pulchowk,
Lalitpur, Nepal

Subject: Submission of Expression of Interest (EOI)

Dear Sir/Madam,

We, the undersigned, offer to provide consulting services for the Detail Engineering Design of Waste Management Center with Material Recovery Facility of Rampur and Byas Municipalities in accordance with your advertisement for short-listing of firms and declare the followings:

We are duly registered. We confirm that there was no involvement by us in preparing the EoI. We have not been declared ineligible by Government of Nepal (GoN) and the World Bank.

- a. We are in business for the last Years
- b. Our Firm registration certificate, Permanent Account Number (PAN) and Value Added Tax (VAT) Registration Certificate(s) and Tax Clearance Certificate (F/Y 2071/2072) from the Inland Revenue Office are included.
- c. We have read the ToR and understood scope of services for the assignment.
- d. We authorize you and your authorized representatives to conduct any inquiries or investigations to verify the statements, documents, and information submitted in this EoI.
- e. We declare that we are not ineligible to participate in the procurement proceedings; have no conflict of interest in the proposed procurement proceedings and have not been punished for a profession or business related offense
- f. We understand that you may cancel the short-listing process at any time and that you are not bound to accept any or all EoIs that you may receive without incurring any liability to the firms.

Signed by:.....

Print Name:.....

Position:.....

Duly authorized to sign the EoI for and on behalf of the Firm:.....

In case of JV:

Name of the Lead Partner:

Name of the JV Partner:

Date:



1) General Information of the consulting firm

(in case of the association or joint venture of two or more firms to be filled separately for each firm).

1.1 Corporate Information

- Name of Consulting Firm/Company/NGO
- Type of firm (Partnership/Pvt. Ltd./Public Ltd., etc.)
- Date of registration/incorporation
- Place of registration/incorporation
- Type of services provided
- Registered office (place, country)
- VAT/PAN registration (if applicable)
- Tax clearance certificate (up to F/Y 2071/072)
- Name of contact person and designation
- Telephone No., Fax No., Email address

1.2 Management Competence

1.2.1 Organization Chart of the firm

Provide the organizational structure of the firm

1.2.2 Quality of Directors

Provide the name, qualification and relevant experience of the lead firm's director or manager who will assume overall responsibility for the firm's association's or joint venture's team coordination, management and output.

S.N	Name	Qualification	Designation / Responsibility	Area of specialization	Years of experience	Remarks

1.2.3 Internal Quality Control

Describe how the deliverables are scrutinized and quality control is done internally:

2) Financial Capacity:

Annual turnover of the last five years substantiated by auditor's reports.

(in case of the association or joint venture of two or more firms, to be filled separately for each firm).

Year	Turnover NRs



2071/072	
2070/071	
2069/070	
Average	

3) General Experience of the Firm any area of the study and research during the last 10 years substantiated by the certificate of completion issued by the Employer:

(in case of the association or joint venture of two or more firms, to be filled separately for each firm).

List not more than 10 most relevant consulting assignments with contract values.

S.N.	Name of Project and scope of work of Consulting Contract	Name of Client / Location	Values of Work (NRs)	Date of Commencement	Date of Completion	Remarks

4) Prior experience in IEE/EIA of any infrastructure within the last 10 years substantiated by the certificate of completion issued by the Employer:

List 6 most relevant consulting assignments on strategic planning with contract values.

S.N.	Name of Project and scope of work of Consulting Contract	Name of Client	Values of Work (NRs)	Date of Commencement	Date of Completion	Remarks

5) Prior experience in IEE/EIA for solid waste management facilities within the last 10 years substantiated by the certificate of completion issued by the Employer:

List 6 most relevant consulting assignments on strategic planning with contract values.

S.N.	Name of Project and scope of work of Consulting Contract	Name of Client	Values of Work (NRs)	Date of Commencement	Date of Completion	Remarks



6) Prior experience in preparing IEE/EIA of MRF and landfill site /MRF within last ten years substantiated by the certificate of completion issued by the Employer:

List 6 most relevant consulting assignments on strategic planning with contract values.

S.N.	Name of Project and scope of work of Consulting Contract	Name of Client	Values of Work (NRs)	Date of Commencement	Date of Completion	Remarks

7) Availability of professional staff:

Provide list of relevant professionals

S.N	Proposed Position	Name	Qualification	Area of specialization	Years of experience	Remarks (regular employee / Contracted)
1	Team Leader/IEE-EIA Expert					
2	Solid Waste Management Expert					
3	Environmentalist					
4	Hydro-geologist					
5	Socio-economist					
6	Legal Expert					
7	Surveyor					

8) Infrastructures and Logistics

(in case of the association or joint venture of two or more firms, to be filled separately for each firm).

Provide the information on the office space, equipment and other facilities

S.N.	Office Space/Equipment/logistics	Quantities	Specifications

9) Adherence to Code of Ethics:

Provide the firms' commitment on Code of Ethics and their mechanism to monitor the adherence to the Code of Ethics.



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10) Adherence to Anti Corruption:

Provide the firms' commitment on Code of Ethics and their mechanism to monitor the adherence to these policies.

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11) EOI Evaluation Criteria :

The EOI application will be evaluated based on following criteria. EOI who obtain less than 60 marks will be disqualified and qualified EOIs shall shortlisted on the merit basis

i) Core business /years in business	-20
ii) Technical competency	-60.
iii) Financial capability	-15
iv) Geographical experience	-5
Total	100
Pass mark	60

Signed by:.....

Print Name:.....

Position:.....

Duly authorized to sign the EOI for and on behalf of the Firm:.....

In case of JV:

Name of the Lead Partner:

Name of the JV Partner:

Date:

